



Certified Professional Guardianship Board

Monday, November 13, 2017

Teleconference

8:00 am – 9:00 am

Meeting Minutes

Members Present

Commissioner Rachelle Anderson
Dr. Barbara Cochran
Ms. Annette Cook
Mr. Jerald Fireman
Judge Gayle Harthcock
Mr. William Jaback
Ms. Victoria Kesala
Dr. K. Penney Sanders
Ms. Carol Sloan
Ms. Barbara West

Members Absent

Judge James Lawler, Chair
Ms. Rosslyn Bethmann
Commissioner Diana Kiesel
Ms. Amanda Witthauer

Staff

Ms. Shirley Bondon
Ms. Kathy Bowman
Ms. Carla Montejo
Ms. Kim Rood

Online Guest

Mr. Tom Goldsmith

1. Meeting Called to Order

In Judge Lawler's absence, Commissioner Rachelle Anderson called the meeting of the Certified Professional Guardianship Board (CPGB) to order at 8:05 am.

2. Welcome, Roll Call and Approval of Minutes

Commissioner Anderson called the roll for the record. She requested a motion to approve the minutes of the October 16, 2017 CPGB meeting. A motion was made and seconded to approve the minutes. Ms. West, Mr. Fireman and Mr. Jaback abstained. The motion passed.

Motion: *A motion was made and seconded to approve the October 16, 2017 CPG Board meeting minutes as written. The motion passed. Abstaining: Ms. West, Mr. Fireman and Mr. Jaback.*

3. Updates – Grievance Status Report

Nine new grievances were opened since the last report. Four of these grievances were dismissed for no jurisdiction. There are currently 140 open grievances needing investigation.

Staff reported that AOC is exploring options to obtain assistance with grievance investigations in Ms. Schock's absence. Commissioner Anderson noted that with the current case load, there is enough work for four full time guardian grievance investigators.

Mr. Fireman proposed that the Board work at the legislative level to increase the 2019-2021 budget to include additional staffing. Staff advised the Board to begin with AOC and gain Supreme Court approval. Commissioner Anderson will speak with Staff and/or AOC about next steps.

Grievance Diversion options such as mediation and financial audits are being pursued. The mediation letter has been revised to more clearly state the goals of mediation. Hopefully the new letter will eliminate Guardian concerns.

4. UW Guardianship Certificate Program

The Education Committee and the Board decided to conduct a separate evaluation of the UW Guardianship Certificate Program and questions have been drafted. Both Presenters and Students will be asked to complete this evaluation of the program. The end-of-course class evaluation administered by the UW includes the questions asked by the CPGB Education Committee.

Motion: *A motion was made and seconded to approve the Education Committee’s UW Guardianship Certificate Program survey as written. The motion passed. No one abstained.*

5. Disciplinary Regulation 500:

Staff reported that all approved revisions have been made. November 5 was the deadline for public comments, and no other comments have been received. The Regulation Committee was thanked for their long, hard work.

Motion: *A motion to made and seconded that the changes to Disciplinary Regulation 500 be effective January 1, 2018. There were no abstentions. The motion passed.*

6. Executive Session (There was no agenda for discussion by the Executive Committee.)

7. Wrap Up/Adjourn

The Board wished Ms. Bondon good luck at her new job. The next CPGB meeting will be held in person at the SeaTac facility on January 8, 2018. The meeting was adjourned

Recap of Motions from November 13, 2017 Teleconference

Motion Summary	Status
Motion: <i>A motion was made and seconded to approve the October 16, 2017 minutes. Mr. Fireman, Mr. Jaback and Ms. West abstained. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to approve the Education Committee’s UW Guardianship Certificate Program survey as written. The motion passed.</i>	Passed